Crossroads Community Church

Application for Employment

Last Name	First	Middle	Type(s) of work desired	Date of application
Street Address			Driver's License Number	Social Security number
City	State	Zip	Home telephone	Work telephone

An Equal Opportunity Employer

We are an equal opportunity employer, and we do not and will not discriminate on the basis of race, national origin, sex, age, Handicap, marital status, or status as a disabled veteran, or any other consideration made unlawful by any federal, state, or local law Applicable to a Religious non-Profit Corporation. Information provided on this application will not be used for any discriminatory Purpose.

Employment Record

Starting with present or most recent, list all previous employers for the past 5 years. If more space is required, please continue on a separate sheet.

Last or present company/organization	Type of business	Title or classification of job
Street Address	Phone number	Brief description of job duties
City	State ZIP Code	
Supervisor's name	Phone number	
Base Salary	Dates worked From To	
Reason for leaving		
Previous company/organization	Type of business	Title or classification of job
Street address	Phone number	Brief description of job duties
City	State ZIP Code	
Supervisor's name	Phone number	
Base Salary	Dates worked From To	
Reason for leaving		

Educational History

School Name	Location (city, state)	Major course or subject	Graduated Yes	Graduated No	Degree
High School					
Technical/trade (after high school)					
College (list all attended)					
Other education/training					

Outside Activities
(Exclude those indicating race, color, sex, national origin, age, or handicap.)

Professional memberships, certificates, or licenses held

Past and present civic or cultural activities — include offices held

Principal hobbies (related to this position)

Have you been arrested or convicted of a crime other than a minor traffic violation, or pleaded *nolo contendere* in a criminal case?

Yes ☐ No ☐ If yes, please explain _____

U.S. Military Service Period of Service From_____To_____	Branch	Final Rank	Major Duties

Do you have knowledge of a physical or mental condition which would, should you be hired, affect your ability to perform duties and responsibilities of the role for which you are applying? Yes ☐ No ☐ If yes, please explain _____

_____

Are you over 18 years of age? Yes ☐ No ☐

Are you a citizen of the U.S. or do you have the legal right to be employed in the U.S.? Yes ☐ No ☐

Please complete the information below, if applicable.

Typing Speed (wpm) _____

Computer Yes ☐ No ☐ Software _____

Graphics Yes ☐ No ☐ Software _____

Other (Please describe) _____

Professional/Work References

List a past supervisor and one person who is not related to you who have knowledge of your qualifications for the position for which you are applying.

Name	Title/relationship	Address (street, city, state, ZIP code)	Phone no. (include area code)	Occupation

May we contact your present employer? Yes ☐ No ☐

Wage or salary required

Date available

Please read all the statements carefully and ask questions if you need clarification before you sign this section:
I certify that the information contained in this application is true and correct to the best of my knowledge, and understand that any false or misleading statements or omissions, whenever discovered, regarding this application are grounds for disqualification from further consideration or for dismissal from employment.

I understand and agree that:

1. If hired by Crossroads Community Church, during my employment with Crossroads Community Church, I shall not accept or hold employment with others that, in the sole discretion of Crossroads Community Church, would create a conflict of interest.

2. Those that serve God on the staff at Crossroads Community Church are expected to set a high standard of personal conduct and lifestyle. It is required that all staff members are in agreement with the vision and values of Crossroads Community Church.

3. If employed by Crossroads Community Church, I agree to conform to it's guidelines and policies. I understand that I or Crossroads Community Church may terminate my employment at any time, with or without cause, and that any assurance of continued employment, whether written, oral or by conduct, shall not be interpreted as changing the "at will" nature of my employment relationship with Crossroads Community Church, unless specifically acknowledged in writing by the Chairperson of the Board of Elders. I further understand that Crossroads Community Church may also demote or discipline me, or reassign my job responsibilities for any reason, at its sole discretion.

4. Crossroads Community Church may conduct a routine investigation in connection with my employment including, but not limited to a criminal record check or any condition allowed by law.

5. I authorize Crossroads Community Church to verify all references and information provided by me in this application and release Crossroads Community Church, and any person or company responding to any reference or request for information from any claim or liability regarding any information or opinion supplied. I understand that any offer of employment is subject to satisfactory reference.

Date: _____ Signature: _____